



## **Annual General Meeting 2019 Minutes**

Thursday November 14<sup>th</sup> 2019 at 3.30pm

Radiotherapy Seminar Room, King George V Building,  
St Bartholomew's Hospital, London, EC1A 7BE

### **In attendance**

#### **Committee:**

Maxine Cartz – Chair  
Saachi Patel – Treasurer  
Lauren Bowen – Membership  
Ruth Smith – Acting Secretary  
Joana Jardim – Web Comms  
Rebecca Deeley – Ordinary Member  
Will Cook – Ordinary Member  
Carlena Probert-Baulch (BDA Groups Officer)

#### **Plus members:**

Sadaf Saied  
Megan Cameron-Lee  
Annu Sharma  
Jo Greening  
Annette Ruyendo  
Alexandra Coelho  
Rachel Edson  
Andrea Rymer  
Erica Ascenza  
Vicki Pout  
Pat Taylor  
Luke Davies  
Amy Pratt  
Rachel Liston  
Anne Donelan  
Justine McGlinchey

Kirsty Robinson  
Deepa Jaunky

#### 1. Apologies

Members were welcomed by Ruth Smith, Acting Secretary. Apologies were received from Helen Ream and Lisa Baker.

#### 2. Minutes of AGM 2018 were reviewed and accepted.

#### 3. Chair's Report

In summary, MC (Chair) reported that 2018-2019 had been a busy year with the implementation of IDDSI. This involved initiating dialogue across different professional associations and key stakeholders. We have been involved in the consultation throughout, as well as producing resources for dietitians to support the change. Our lobbying resulted in IDDSI introducing a new texture sub-category – level 7 Easy to Chew. Our Vice Chair Helen Ream has worked tirelessly to make some much-needed updates to the Digest following IDDSI implementation and some changes in dietetic practice to neutropenic and renal diets to ensure that the Digest is truly up to date. Several of our committee are involved in the development of the new Hospital Food Standards. We have commenced discussions with the Older Persons Specialist Group (OPSG) and the National Association of Care Caterers (NACC) to produce a Digest specifically for use in the care sector. We have regular contact with the BDA Public Affairs Officer Tom Embury and have been able to support the BDA to respond to several issues. We also consider engagement with our members most important. Through our bi-monthly ezine, we share best practice, update our membership on topical issues as well as providing a forum for discussion. The BDA were asked to participate in the current government review of hospital food being headed up by experienced caterer Phil Shelley. Lauren Bowen and I both sit on this group along with BDA Chairman Andy Burman and Public Affairs Officer Tom Embury. And now the year has ended with yet another of our famous study days entitled "Catering for Special Diets in Hospital" that immediately preceded this AGM. I hope you'll agree that the day was well attended, the speakers excellent and the subject matter was clearly of wide interest. My thanks go to the Speakers of course for sharing their knowledge and experience with us but also to the FSSG Committee members who have worked tirelessly in their various roles to make sure the event was informative, educational, interesting and enjoyable.

#### 4. Financial Report

SP (Treasurer) reported that we are currently within budget running with low expenditure. The study day will cover costs and generate a small profit which we will use towards costs of printing the Digest for members.

#### 5. Membership Report

LB (Membership Officer) reported that we now have over 100 members (101)!

## 6. Ratification of Committee

RS (Acting Secretary) explained that a few committee members came to the end of their role term this year, however, all were happy to move into another available role with no one wishing to step down. Updates to the committee were announced as shown in the table below. The committee have also created a new position for Education and Training which Lauren expanded on to help create courses or training programs to educate other dietitians in the field of food service.

	Current	Proposed
Chair	Maxine Cartz	Maxine Cartz
Vice Chair	Helen Ream	Lauren Bowen
Co-Secretary	Lisa Baker	Lisa Baker
Co-Secretary	Ruth Smith	Ruth Smith
Treasurer	Saachi Patel	Saachi Patel
Membership Secretary (Data contact)	Lauren Bowen	Helen Ream
Web and Media Organiser	Joana Jardim	Rebecca Deeley
Education and Training Officer (new role)	n/a	Will Cook
Ordinary Member	Rebecca Deeley	Joana Jardim
Ordinary Member	Will Cook	n/a

## 7. AOB

Carlena Probert-Baulch updated members on the new BDA website due to be launched soon. It will be much more user friendly and have interfaces for the public as well as members.

Meeting was closed at 4.00pm.