

Minutes of the 57 meeting of The British Dietetic Association, Scotland Board, held on Wednesday 13 May 2020 from 10.00-12.00 via Zoom Meeting.

Present:	Janie Gordon	Board Chair
	Dawne Ramage-Bloodworth (DRB)	Board Member
	Maureen Murray (MM)	Board Member
	Dahlia Campbell (DC)	Board Member
	Catherine Hankey (CH)	Board Member
	Lynne Stevenson (LS)	Board Member
In Attendance:	Ruth Balmer (RB)	BDA, Policy Officer Northern Ireland
	Tracy MacInnes (TM)	BDA, Policy Officer Scotland (minutes)

Item	<u>ACTION</u>
57/1	<u>Welcome and Apologies</u> Janie opened the meeting and welcomed colleagues, particularly to Tracy MacInnes who has recently taken up the new role of BDA Policy Officer for Scotland. On behalf of the BDA Scotland Board, Janie led the thanks to RB for supporting and driving forward the policy work for dietitians working in Scotland. Apologies were received from Joanna Teece, Lorna Breeze and Andrea Wilson.
57/2	<u>Minutes of previous meeting, 19 February 2020</u> The minutes were accepted with LS proposing them and DC seconding them
157/3	<u>Matters arising from previous minutes</u> Members felt that all points under matters arising were included in the main agenda.
57/4	<u>Welcome to the new BDA Policy Officer for Scotland, Tracy MacInnes</u> This was covered under, " <i>Welcome and Apologies</i> "
57/5	<u>Existing Projects</u> a) Malnutrition i. MoU with Eat Well Age Well Ruth led a discussion on the background to the MOU. It was agreed that the Chair should be the named under " <i>ownership</i> " and that LS should be named under " <i>representation</i> "

Members were invited to send comment back to RB by the 27th May.

The MOU will be presented to the BDA Board at their next meeting in July, for final approval

LS raised the ongoing work by the Scottish Government, (SG), on the Malnutrition Framework and it was agreed that Lynne would draft a letter to be sent from the Chair to the SG lead for this work, requesting to be invited to join its working group.

LS
JG

The planned EAWW parliamentary event was cancelled. LS attended an EAWW steering group meeting in February 2020. LS to contact EAWW to find out where the work on the Malnutrition Framework is at. Also for LS to contact the SG advisor Kimberley to find out what the timelines were and more information on the remit of the working group.

LS
LS

ii. Malnutrition survey of BDA members in Scotland

The Chair led a general discussion on the survey's content and possible next steps.

iii. Plans for future work in this area

- The Board felt that the responses could be easily grouped.
- Send the survey results to each HB seeking a link person to sit on a reference group.
- Use this experience to write an article for Dietetics Today.

The Chair to seek agreement to the above points from the SDLN at their May meeting.

JG

b) NHS Scotland Event

Due to the current situation this event is on hold and will probably not take place this year. LS and CH who were leading on this aspect of work will pick it up when it resumes.

LS & CH

c) Primary Care

Building on previous conversations between the Board, SDLN and SG it was agreed that a regional approach should be taken to agree what the direction of travel and dietetic offer could be for Primary Care. This would consist of 3 regional areas, each including 5 HB areas. The identification of a facilitator and an agreed script.

It was agreed that the Chair would seek agreement to this approach with SDLN at their May meeting
MM and TMac agreed to draft the questions for the script by the end of May.

JG

MM &
TMac

57/6

BDA update

a) BDA Scotland Board Chair

The Board were delighted to learn that JG has agreed to be the interim Chair until April 2021. Which will give us the opportunity to canvas the role among members.

Recruitment of the permanent Chair to be added to the next agenda.

TMac

b) Review BDA SB Ambassadors/Representatives

RB has updated the above document in Dropbox. Representation is required on various groups, see below:

ACTION:

- TMac to speak with Ruth Campbell about taking on representing BDA SB on the CPG Improving Scotland's Health 2021 and Beyond. **TMac**
- The Scottish Government Transforming Roles Group was another issue, TMac thought JG was going to ask for a representative from Scottish Dietetic Leadership Network from this group? **JG**
- TMac to talk with Ruth Campbell about ongoing representation from BDA SB on Obesity Action Scotland (OAS). **RB**
- RB to discuss Andrea Wilsons' ongoing representation on various groups. **RB**
- Remove IDDSI from the list

57/7

Standing updates/feedback forms

Due to COVID – 19 it was recognised that the groups have been stood down to focus on the impact of the situation. Members were reminded that when representing the Board at meetings they should complete the standard report feedback form.

The feedback from can be found on Dropbox.

a) AHPF

No report available

b) BDA Board of Directors

DRB informed the Members that:

- AGM had been pushed back until September.
- Future Leaders has been suspended for the time being and consideration being given to it commencing online.
- The budget has been signed off.

c) BDA Trade Union / ScERC

No report available

57/7
Continued

d) Branch Updates

No formal updates provided. DC informed members that the East BDA Branch AGM was in June?

e) Cross Party Group Meetings

No report available

f) Obesity Action Scotland meetings / events

No report available

57/8

AOB

It was agreed to add the Scottish Diabetic Prevention Programme as an agenda item at the next meeting. Link with Alison Diamond, Scottish Government Advisor for this work.

57/9

Date and venue for future meetings

Dates agreed for future meetings were:

Wednesday 19 August 2020 and Wednesday 4 November 2020