

**Minutes of the 49 Meeting of the British Dietetic Association Wales Board, held at Maritime House, M1.01A (Management building, Llandaff campus) on Wednesday 29 January 2020, from 09:30 – 12:00**

**Present:**

Lisa Williams (LW)	Chair
Jane Spivey (JS)	Board Member
Jess Bearman (JB)	Board Member
Judyth Jenkins (JJ)	Board Member
Helen Ward (HW)	Board Member
Sioned Quirke (SQ)	Board Member
Vicky Krawec (VK)	Board Member

<b>In Attendance:</b>	Sandra Tyrell (ST)	BDA, Wales Policy Officer
	Steve Austin (SA)	BDA, National Employment Relations Officer

Item		<u><b>ACTION</b></u>
49/1	<b><u>Welcome and Apologies</u></b>	
	Sian O'Shea and Karen Thomas joined via teleconference.	
	Apologies received from Rhiannon Williams and Enzo Di Battista.	
49/2	<b><u>Minutes of previous meeting</u></b>	
	No amendments	
49/3	<b><u>Matters Arising from Previous Minutes</u></b>	
	Sue Acreman has stepped down, we would like to thank her for her input to the group. SA and SS have supported JS in setting up the South Wales group.	
49/4	<b><u>Chairman's Update</u></b>	
	Future leaders programme has started and is fully recruited.	
	Country Board Chairs, has new selection committee process. Interviews are due to happen for Scotland and England.	
	The Wales Board Chair post is due to start in June 2020, the closing date for the application is the 2 <sup>nd</sup> March 2020. Board Director positions are still available, there are four posts available and the Board welcomes applications from people who work in Wales and have a good understanding of the profession in Wales.	
	LW to circulate details of vacancies to be cascaded around in Wales to encourage people to apply.	<b>LW</b>
	LW to contact WDLAG to circulate link for these posts	<b>LW</b>
	A 'Planetary Health' subgroup of the Public Health specialist interest group is being considered. The name may change. This will build upon the work the group did on One Blue Dot.	

49/5

**Calls to action leaflet / Wales Manifesto**

Document completed. Printing arrangements need to be made locally. ST to discuss with BDA who is paying for printing for the Calls to Action going forward.

**ST**

49/6

**Wales Confed event – 5 February 2020**

- ST to ask ZPG if she is going all day
- SQ to share delegate pass with ZPG
- LW is attending for half a day
- JJ will be going for half a day

**ST**

ST to check if food facts business cards will transfer to the website.

**ST**

49/7

**Trade Union Update**

Main points:

- No trade union reps at all in Hywel Dda and Powys university health boards
- A number of reps have not renewed their commitment, if they don't, they will have to step down
- TU elections for trade unions – need someone for Wales and equality seats, nominations require to be in by March 2020
- Northern Ireland is being balloted about pay issue possible industrial action
- More trade union reps are required in Wales as there are gaps
- All Wales Special Leave policy is currently being updated. BDA trade union have made comments
- All Wales Recruitment and Retention Premier Policy is also being updated, comments have been made and expecting to be presented before the Welsh Social Partnership Forum in March 2020 for signing off
- Wales Pay Progression Policy has been circulated and is now in force
- Other policies, such as, disciplinary and capability policies may have wording inserted. Linked to the pay progression policy as increments can be withheld where a disciplinary and capability sanction are in place
- 2020 is a Wales Trade Union Congress which is taking place in May in Llandudno. The BDA will be presenting some motions at that meeting
- A Wales Trade Union Development day to be set up sometime this year
- Trade union training stage 1 is taking place in March in Sheffield and in October in Eastbourne. All reps that haven't done the new course should be applying to be trained
- A stage 2 reps training course to be run in June 2020 – this is currently being compiled by Manchester college
- Social Partnership Forum Trade Unions are holding their AGM on 13 February 2020 – SA will attend
- Welsh Social Partnership Forum is taking place in North Wales on 5 March 2020 – SA will attend
- BDA rep conference this year will take place in Birmingham on 10 October 2020
- NHS trade unions – England and Wales are presenting evidence to the pay review body
- New BDA website has the union information
- Ethical veganism is now a religion and philosophical belief in law under the Equality Act 2010. Wait to see impact of this Act

49/8

**Policy Officer Update/Lead Catering Dietitian update**

- Influencing Action Pack – volunteers to for a 2-minute video, script to be provided and location to be confirmed.
- ST to check with the BDA, the content of the script, can this be delivered in Welsh, is there an option to tailor to the Welsh strategy if required. Location of video to be filmed. **ST**
- Manifesto Marketplace – the BDA has agreed to fund a place at each of the meetings which is Feb/March. This is an opportunity for AHPs to meet with AM's and their staff and to use their elevator pitch to influence.
- Tom Embury and ST to meet via teleconference or skype with LW and KT to discuss points to highlight from the Calls to Action leaflet.
- Positif Politics have offered to update the BDA on a weekly basis as they do for other AHPs. There is a cost involved of £2500 per year. The Wales Board members had already agreed that this was a useful resource. However, there has been a delay to putting a business plan forward to the BDA due to changes in management structure. **ST**
- ST to forward the business plan to her new manager Anette Mansell-Green.
- All Wales Menu Framework: - ST discussed that the AWMF is slowly being updated, but this has been hindered due the vacancy in the band 5 post which is to support the Lead role. The job vacancy is out to advert at present. Ad-hoc hours have been offered in the meantime to aim to update the framework. **ST**

49/9

**Student numbers**

HEIW had asked for projected numbers, 62 student places were requested, however, 52 places were allocated for student numbers for this coming year. It is projected that we do 80 student places in reality. Difficult to recruit to current new graduate job roles. VK is interviewing student places at the weekend, she has not been given recruitment numbers for the next term.

**Student Streamlining Project**

WTAC meeting to discuss this further tomorrow.

**Nursing Assessments**

Competencies within booklet about enteral feeding and parenteral feeding. All Wales project from HEIW developed the booklet (Simon Cassidy). JJ and LW are planning to meet with him next week to discuss this booklet. There are concerns about governance of the content.

JJ will forward the booked to ST, to be then circulated to the Wales Board.

**JJ**

**49/10**      **Obesity and Diabetes Prevention**

Helen taking the Diabetes Paper for All Wales Pathway for Diabetes Prevention to the Dr of Public Health meeting on 21<sup>st</sup> February and then will go to Chief Executives and Welsh Government

ST to circulate the Diabetes paper.

**ST**

There is a central lead for Diabetes in Wales. DM remission project with 90 patients across wales in 4 health board areas BCUHB, ABUHB, C&VUHB AND Hywel Dda.

Sport and type 1 diabetes, scoping exercise underway. Goal of project to support uptake of exercise and `How can we make this more accessible? Diabetes delivery plan funding.

Dietetics represented on Obesity strategy implementation board.  
Cardiff Flying Start to host ministerial launch of HW:HW delivery plan on 6<sup>th</sup> Feb.  
HN linking in with Tom Embury for press release

**49/11**      **Obesity Alliance Cymru**

LW attended last meeting on 15 January. Presentations to the group from Nathan Cook at Welsh Gov in 2-year delivery plan and Lucy O'Loughlin from PHW on Obesity Pathway review. Chairs of OAC also sit on implementation board and are supportive of dietetic input.

**49/12**      **AOB**

JS discussed dietitians supporting BDA South Wales branch events. Discussion about study leave for students, how do managers feel about this.

S4C – Fit Cymru – Sioned is involved in the television programme – look out on TV- coming soon.

SOS raised that sadly Sue Sandham passed away on 7/01/2020. Sue worked in the Gwent area of Wales.

**49/13**      **Dates and Venue for Next Meeting**

18<sup>th</sup> March 2020 from 09:30 – 12:00