

Minutes of the 63rd meeting of The British Dietetic Association, Scotland Board, held on Tuesday 16 November 2021 from 10.00-12.00 via Zoom Meeting.

Present:	Janie Gordon	Board Chair
	Vicki Bennett	Board Member
	Laura King	Board Member
	Marian Cunningham	Board Member
	Maureen Murray	Board Member
	Iain Scott	Board Member
	Lorna Breeze	Board Member
	Gillian Farren	BDA Non - Exec
	Tracy MacInnes (TM)	BDA, Policy Officer Scotland (minutes)

Item **ACTION**

63/1 Welcome and Apologies

Janie opened the meeting and welcomed colleagues, particularly new Board member, Gillian who will be standing in for Dawne, in her role, as the BDA Non-Executive.

Apologies had been received from Jo Teece

63/2 BDA Awards

Janie led a discussion on the recent BDA Awards and the Board were delighted that out of the 16 awards, 4 were won by colleagues in Scotland. The board congratulated Lorna, in her role as Chair of the WoS branch, which won branch of the year, for the second year, in a row.

The other winners were:

- Digital Award – Argyll and Bute
- Social Media – Fife
- IBEX Award – Anna Julian

63/3 Update on the Scotland Board Membership – Non Exec

Gillian was welcomed to her first meeting today and spent some time introducing herself and her career to date. Board members also introduced themselves in more detail for Gillian's benefit.

63/4 Minutes of previous meeting, 17 August 2021

The minutes were accepted and approved as a correct record of the meeting.

63/5 Matters arising from previous minutes.

Maureen raised the appointment of a Vice – Chair for the Board. It was agreed that anyone who wished to nominate themselves let Janie or Tracy know by the end of the calendar year.

ALL

63/6

Discussion on the Scotland Board Workplan, gaps, duplication and next steps

Janie thanked the board's SLWG who had produced today's first draft. This draft was discussed, with comments and clarification being made/sought. It was agreed that Janie would reconvene the SLWG, before the end of the year, to reflect today's conversation. The next draft would come back to the February meeting.

**Janie /
SLWG**

63/7

Update and discussion on the social media, SLWG

Janie and Board members thanked the social media group for all their work and input over a busy time, supporting AHP Day and the UK Malnutrition Week, particularly via EWAW.

The group is meeting monthly to discuss upcoming actions and feedback. Following the conversation, it was agreed that Lorna would share the WoS comms calendar and Tracy would share the BDA comms calendar. Vicki thought it would be helpful to consider how to link in SCERC so will take this to their next meeting. It was also agreed that it would be useful to share consultations and copying in the lead contact person, via our social media accounts.

**Lorna /
Tracy /
Vicki**

63/8

Dietetic Networks/groups - Update

Tracy led a conversation on the group/network spreadsheet. It was agreed that:

- It would be important to be clear about the benefits of the interest groups in Scotland, aligning themselves to the BDA Specialist Groups.
- Consideration to the development of a questionnaire to the interest groups to hear their views.
- A SLWG to be established to work this through, this group to consist of Tracy, Iain and Gillian. Tracy to arrange a meeting with Carlena in the first instance.

**Tracy /
SLWG**

Dietetic/Networks to be brought back to the next meeting

63/9

Consultations

Members were asked to note the current consultations.

- <https://www.gov.scot/publications/national-care-service-scotland-consultation> (2nd November 2021)
- https://consult.gov.scot/agriculture-and-rural-communities/agricultural-transition-in-scotland/consult_view/ (17th Nov 2021)
- <https://www.gov.scot/news/national-plan-to-end-need-for-food-banks/> (25th Jan 2022)

63/10

Update from BoD's

Gillian provided initial feedback following the latest BoDs meeting:

- The focus had been on Trade Union for the last Director's Development sessions.
- Current vacancy for the BoD to support SB, is out to advert
- Finance – we are currently ahead of our forecast due to a reduction in travel costs. The online training courses are proving to be very successful and the membership numbers are slightly down.
- National Food Strategy – BDA is currently producing a response to it.
- BDA Awards – update provided

63/11 **Standing updates/feedback forms**

Janie thanked members for their updated reports. Iain led a discussion on the difficulties recruiting to the East of Scotland Branch.

It was agreed that:

- Maureen agreed to raise it at the forthcoming SDLN
- Iain to contact HEI's in the East to see if they had student dietetic societies
- Consider opportunities for observing/shadowing

**Maureen
Iain**

63/12 **AOCB**

There were no AOCB raised.

63/13 **Date of next meeting**

The next meeting will be held on Tuesday 15th February 2022, from 10 am until 12, via ZOOM.

- Tuesday 17th May 2022 –10am until noon
- Tuesday 16th Aug 2022 - 10am until noon
- Tuesday 15th Nov 2022 - 10am until noon