

The British Dietetic Association volunteer position – Vice Chair

<p>Role</p> <p>Vice Chair, North West North Wales</p>
<p>Aims/Objectives of the Group</p> <ul style="list-style-type: none"> • To act as a source of communication between the BDA and local members • To provide a forum for Dietitians to meet on a regular basis • To provide educational opportunities to Dietitians to support Continuous Professional Development • To promote the sharing of information and examples of best practice • Promote the role of the BDA in the North West North Wales region
<p>What this post has to offer</p> <p>This is a key position within the Branch. As a Vice Chair you will support the Chair in leading and guiding the motivated committee of volunteers, who work as a team to deliver the Branch objectives. You, in support of the Chair will have an overview of the strategic developments affecting the Branch, both within the BDA and externally to the profession.</p> <p>It is often considered that the Vice Chair will succeed the Chair and that this role is in preparation. Through this position you will gain leadership, mediation and project management skills, which can translate directly into career development. It will also give you an opportunity to work with colleagues across your speciality, sharing knowledge and skills.</p>
<p>Main tasks/responsibilities</p> <ul style="list-style-type: none"> • To provide assistant leadership to enable the Chair and the committee members to fulfil their roles • Supports the Chair by providing leadership, drive, motivation and coordination for the Group • Call meetings, attend and Chair meetings of the Group in the absence of the Chair • Supports the Chair in their role taking over some of the Chair's workload as agreed between the Chair and Vice Chair • Alongside the Chair acts as a main contact and representative of the Branch within the BDA • Alongside the Chair presents an Annual Report on the activities of the Branch • Supports the committee in delivery of Branch work
<p>Level of commitment</p> <p>Committee meetings are held up to 3 times a year, plus a varying and flexible amount of work in between times.</p> <p>The Branch holds 3 events for members per year, one will include the Annual General Meeting. A Vice Chair is elected to the role for a two year term of office and should serve no more than two consecutive terms of office. However you can give reasonable notice to end your volunteering if you are no longer able to fulfil your role.</p>
<p>Main times of volunteering</p> <p>Committee meetings are held on a weekdays or a weekend and can be arranged by teleconference, if required. Branch events take on weekday evenings.</p>
<p>Training and support offered</p> <ul style="list-style-type: none"> • The BDA has a designated member of staff supporting Groups and Branches in the delivery of their work. Individualised support can be offered to suit the member. • Group Handbook, templates and resources. • Individual induction, handover and training at convenient location and time for you. • Participation at the Groups and Branches networking day (held once a year).